



City of Kingston  
Council Meeting  
Agenda

Tuesday, June 17, 2025

7:00 p.m.

Council Chamber

The Tett Centre for Creativity and Learning Annual General Meeting will take place at 6:30 p.m. in the Council Chamber.

Council will resolve into the Committee of the Whole "Closed Meeting" at 5:30 p.m., and will reconvene as regular Council at 7 p.m.

Watch live on the [City of Kingston website](#).

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Pages

**1. Call Meeting to Order**

**2. The Committee of the Whole "Closed Meeting"**

**That** Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following items:

- a. A proposed or pending acquisition or disposition of land by the municipality or local board - Strategic Priority; and
- b. Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them - Provincial Funding Opportunity.

**3. Report of the Committee of the Whole "Closed Meeting"**

**4. Approval of the Addendum**

**5. Disclosure of Pecuniary Interests**

**6. Presentations**

**7. Delegations**

**1. Marijo Cuerrier - Kingston Downtown Business Improvement Area Annual Report 2024**

Marijo Cuerrier, Executive Director, Downtown Kingston BIA, will appear before Council to speak to Information Report Number 1 with respect to Kingston Downtown Business Improvement Area Annual Report 2024.

**2. Brandon Maracle - Renaming of Indian Road**

Brandon Maracle, Executive Director, Kingston Native Centre and Language Nest, will appear before Council to speak to New Motion 1 regarding Renaming of Indian Road.

**3. Daniel Shipp - Renaming of Indian Road**

Daniel Shipp will appear before Council to speak to New Motion 1 regarding Renaming of Indian Road.

**4. Deputy Chief Scott Gee - Strategy to Establish Special Constable Appointments for Enforcement Management Staff**

Deputy Chief Scott Gee, Kingston Police, will appear before Council to speak to Clause 4 of Report Number 61: Received from the Chief Administrative Officer (Recommend) regarding Strategy to Establish Special Constable Appointments for Enforcement Management Staff.

**8. Petitions**

**9. Deferred Motions**

**10. Motions of Congratulations, Recognition, Sympathy, Condolences and Speedy Recovery**

**11. Report Number 60: Received from the Chief Administrative Officer (Consent)**

All items listed on the Consent Report shall be the subject of one motion. Any member may ask for any item(s) included in the Consent Report to be separated from that motion, whereupon the Consent Report without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

**1. Delegation of Authority By-Law Repeal and Replace**

15

(Report Number 25-136 from the City Clerk)

(See By-Law Number (1), 2025-157)

**That** Council approve the Delegation of Authority By-Law, attached as Exhibit A to Report Number 25-136.

**2. Road Safety Enhancements - Various Locations**

94

(Report Number 25-156 from the Acting Commissioner, Transportation & Infrastructure Services)

(See By-Law Number (2), 2025-158)

(See By-Law Number (3), 2025-159)

**That** a By-Law be presented for all three readings to amend By-Law Number 2003-209, being "A By-Law to Regulate Traffic", as amended, as per Exhibit A to Report Number 25-156; and

**That** a By-Law be presented for all three readings to amend By-Law Number 2010-128, being "A By-Law to Regulate Parking", as amended, as per Exhibit B to Report Number 25-156.

**3. Queen's University Universal Pass Renewal**

114

(Report Number 25-163 from the Acting Commissioner, Transportation & Infrastructure Services)

**That** Council authorize the Mayor and Clerk to execute agreements with the Alma Mater Society of Queen's University to provide a universal transit pass program for eligible students, for a period of three years (September 1, 2025 to August 31, 2028), in a form satisfactory to the Director of Legal Services.

**4. St. Lawrence College Universal Pass Renewal**

120

(Report Number 25-167 from the Acting Commissioner, Transportation & Infrastructure Services)

**That** Council authorize the Mayor and Clerk to execute agreements with the Student Association of St. Lawrence College to provide a universal transit pass program for eligible students, for a period of three years (September 1, 2025 to August 31, 2028), in a form satisfactory to the Director of Legal Services.

**12. Report Number 61: Received from the Chief Administrative Officer (Recommend)**

**1. Briefing - Indigenization, Inclusion, Diversity, Equity and Accessibility Strategy and Action Plan**

Jennifer Campbell, Commissioner, Community Services, will provide introductory remarks and introduce Mary Larson, Partner, MNP Consulting, who will brief Council on Clause 2 of Report Number 61: Received from the Chief Administrative Officer (Recommend) with respect to Indigenization, Inclusion, Diversity, Equity and Accessibility Strategy and Action Plan.

**2. Indigenization, Inclusion, Diversity, Equity and Accessibility Strategy and Action Plan**

125

(Report Number 25-130 from the Commissioner, Community Services)

**That** Council approve the Indigenization, Inclusion, Diversity, Equity and Accessibility (IIDEA) Strategy and Action Plan, attached as Exhibit A to Report Number 25-130, to ensure the City's efforts IIDEA are guided by a clear, measurable and community-informed framework that reflects the values and priorities of the Kingston community; and

**That** Council direct staff to develop a detailed implementation workplan to support the delivery of the IIDEA Strategy and Action Plan, with financial resourcing to be identified as part of the annual budget process and in accordance with the Mayor's budget direction; and

**That** Council directs staff to integrate the IIDEA Strategy and Action Plan, where appropriate, into the City's broader strategic planning framework, business plans and service delivery models; and

**That** Council direct staff to report back to Council on the progress of the IIDEA Strategy and Action Plan implementation on an annual basis, including updates on key milestones, community engagement activities and performance metrics.

**3. Approval of the Plan for Administration of the City of Kingston Heritage Fund in 2025-2026**

171

(Report Number 25-158 from the Commissioner, Community Services)

**That** Council approve the Administrative Plan, City of Kingston Heritage Fund: 2025-2026, attached as Exhibit A to Report Number 25-158, so that a "Call for Submission" can be issued in late June 2025 with submission deadlines in September 2025.

**4. Strategy to Establish Special Constable Appointments for Enforcement Management Staff**

199

(Report Number 25-169 from the Commissioner, Growth & Development Services)

**That** City Council authorize and direct the Chief Administrative Officer, or their delegate, to negotiate, enter into and sign an agreement, in a form satisfactory to the Legal Services Department, with the Kingston Police Service Board respecting the appointment of special constables, reporting to the Board, and any other arrangements that may be necessary or appropriate for the City to fulfill its duties as a special constable employer; and

**That** City Council authorize and direct the Legal Services Department to apply to the Solicitor General for an authorization to employ special constables and, for that purpose, to include all prescribed information in the application and to create any policy, procedure or system necessary to meet the prescribed requirements to be issued an authorization; and

**That** City Council authorize and direct the Chief Administrative Officer, or their delegate, to, from time to time as may be necessary or appropriate, nominate staff to the Kingston Police Service Board to be appointed as a special constable.

**13. Report Number 62: Received from the Arts, Culture and Heritage Advisory Committee**

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

**1. Civic Collection Acquisitions and Deaccessions**

206

(Exhibit A to Report Number ACH-25-005)

**That** the following five (5) acquisitions be accepted for the Civic Collection (“Primary Collection”):

1. One (1) piece of Crown Moulding that was removed from the fourth floor of City Hall during repairs and renovations;
2. Three (3) pieces of historic wallpaper found during work on the fourth floor of City Hall; and
3. One (1) official digital photographic portrait of Mayor Bryan Paterson.

**That** the following sixteen (16) acquisitions be accepted to the Civic Collection (“Secondary Collection”):

1. One (1) Police Wallet badge;
2. One (1) Kingston Police uniform, consisting of jacket, pants, cap, two belts, gloves and a shoulder band;
3. One (1) Patrol uniform;
4. One (1) Police Helmet;
5. Two (2) Pieces of the Lasalle Causeway: a green bolt and piece of the metal grate;
6. Two (2) Oil on Canvas Paintings of Springer Market Square;
7. One (1) Old Home Week button with ribbon;
8. One (1) R.D. Wilson signed Tercentenary Cigarette package;
9. One (1) pair of Tercentenary cuff links;
10. One (1) Tercentenary poster;
11. One (1) “The Future and The Past” music sheet;
12. One (1) Barriefield Rock Garden Shovel;
13. One (1) Concert Ticket for Dollar Bill’s;
14. One (1) Kingston, Portsmouth and Cataraqui Electric Rail

Company Ticket; and

**That** the objects listed in Exhibit A to Report Number ACH-25-005 be approved for deaccessioning from the Civic Collection.

**14. Report Number 63: Received from the Equity, Diversity and Inclusion Advisory Committee**

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

**1. Illumination Policy**

220

(Exhibit A to Report Number EDI-25-006)

**That** the current First Capital Place Illumination Policy (POL-47), be rescinded, and the proposed First Capital Place Illumination Policy, attached as Exhibit A to Report Number EDI-25-006, be approved.

**15. Committee of the Whole**

**16. Information Reports**

- 1. Kingston Downtown Business Improvement Area Annual Report 2024** 227

(Report Number 25-166 from the Chief Administrative Officer)

The purpose of this report is to provide Council with the Downtown Business Improvement Area 2024 Annual Report.

- 2. April 2025 Tender and Contract Awards Subject to Delegation of Authority** 251

(Report Number 25-147 from the Chief Financial Officer & City Treasurer)

The purpose of this report is to provide Council with details of contracts greater than \$100,000 awarded for the month of April 2025 that meet the established criteria of delegated authority for standard procurements and non-standard procurements.

- 3. 2024 Corporate Greenhouse Gas Emissions Inventory Report** 262

(Report Number 25-152 from the Commissioner, Growth & Development Services)

The purpose of this report is to provide Council with a summary of the 2024 Corporate Greenhouse Gas (GHG) Emissions Inventory Report.

**17. Information Reports from Members of Council**

**18. Miscellaneous Business**

Miscellaneous Business Items are voted on as one motion.

Moved by: Councillor Chaves

Seconded by: Councillor Hassan

- 1. Appointment to the Arts, Culture and Heritage Advisory Committee** 294

**That** the appointment of Tamara van Dyk as the Kingston and Area Associated Museums, Art Galleries and Historic Sites representative to the Arts, Culture and Heritage Advisory Committee for a term ending November 14, 2026 be affirmed.

- 2. Pakistan Independence Day - Proclamation** 296

**That** as requested by Zeeshan Qureshi, Pakistan Canada Association of Kingston, City Council proclaim August 14, 2025 as "Pakistan Independence Day" in the City of Kingston.

**19. New Motions**

**1. Renaming of Indian Road**

Moved by: Councillor Ridge

Seconded by: Councillor Stephen

**Whereas** Indian Road is a municipal road that runs through an established residential community located in Kingston Central that has approximately sixty-two residential properties that abut it; and

**Whereas** there are three City parks located on Indian Road that are referred to as Indian Road Park, Indian Road Parkette A and Indian Road Parkette B; and

**Whereas** the use of the word “Indian” is outdated and derogatory when referencing Canada’s First Peoples, Metis and Inuit and/or Indigenous persons and cultures more broadly; and

**Whereas** City of Kingston By-Law Number 2005-98, the Civic Addressing and Road Naming, provides that “names that are discriminatory, offensive, or derogatory, shall not be permitted”; and

**Whereas** street renaming should take into consideration feedback from impacted residents and community members; and

**Whereas** some municipalities offer compensation to residents impacted by road renaming;

**Therefore Be It Resolved That** staff in the Planning Services and Community Development, Wellbeing & IIDEA departments be directed to initiate a process to rename Indian Road, and work with the current homeowners on the street on the transition to a new road name; and

**That** that this process include consultation with residents directly impacted by the name change and also with the Kingston Native Centre and Language Nest as a representative body of urban Indigenous community members; and

**That** staff be directed to return to Council in the first half of 2026 with the outcome of the renaming process for Indian Road, Indian Road Parkette A and Indian Road Parkette B; and

**That** this reporting back include financial considerations associated with the renaming, to both the municipality and to private property owners.

**2. 924 Sydenham Road Use**

Moved by: Councillor Chaves

Seconded by: Councillor Boehme

**Whereas** the City of Kingston is facing a homelessness crisis like other urban communities in Ontario and Canada; and

**Whereas** the City of Kingston established a temporary shelter at 38 Cowdy Street with the intention to close it after a couple of years and City Council directed staff to disperse shelter locations across the city; and

**Whereas** the City of Kingston recently purchased the property located at 924 Sydenham Road with the intent of establishing a 30 bed shelter for unhoused individuals, to open in late 2025; and

**Whereas** the opening of a new shelter is a first step to geographically redistributing shelter operations and preparing for the closure of the shelter at 38 Cowdy Street; and

**Whereas** city staff held a public meeting on May 29th, 2025, during which many residents expressed concerns with the proposed homeless shelter location due to its proximity to the Cataraqui Cemetery and anticipated behaviours of shelter population and impact on the neighbourhood;

**Therefore Be It Resolved That** Council direct staff to remove 924 Sydenham Road property from the consideration for a homeless shelter; and

**That** Council direct staff to consider another use for the property, including mixed market and affordable housing or initiate a process to dispose of the property.

**20. Notices of Motion**

**21. Minutes**

Distributed to all Members of Council on June 13, 2025.

**That** the minutes of City Council Meeting Number 2025-15, held Tuesday, June 3, 2025, be confirmed.

**22. Communications Package**

Communications received and distributed between May 27, 2025 and June 10, 2025.

**23. Other Business**

**24. By-Laws**

**That** By-Law Numbers (1) through (3) and (5) be given their first and second reading.

**That** By-Law Numbers (2) through (5) be given their third reading.

**1. Delegation of Authority By-Law**

Delegation of Authority By-Law

First and Second Readings

Proposed By-Law Number 2025-157

(Clause 1, Report Number 60)

**2. A By-Law to Amend City of Kingston By-Law Number 2003-209, A By-Law to Regulate Traffic**

A By-Law to Amend City of Kingston By-Law Number 2003-209, A By-Law to Regulate Traffic

Three Readings

Proposed By-Law Number 2025-158

(Clause 2, Report Number 60)

**3. A By-Law to Amend City of Kingston By-Law Number 2010-128, A By-Law to Regulate Parking**

A By-Law to Amend City of Kingston By-Law Number 2010-128, A By-Law to Regulate Parking

Three Readings

Proposed By-Law Number 2025-159

(Clause 2, Report Number 60)

**4. A By-Law to Amend City of Kingston By-Law Number 2023-204, Committee By-Law**

A By-Law to Amend City of Kingston By-Law Number 2023-204, Committee By-Law

Third Reading

By-Law Number 2025-147

(Clause 3, Report Number 56, June 3)

**5. A By-Law to confirm the proceedings of Council at its meeting held on June 17, 2025**

A By-Law to confirm the proceedings of Council at its meeting held on June 17, 2025

Three Readings

Proposed Number 2025-160

(City Council Meeting Number 2025-16)

**25. Adjournment**

**That** Council do now adjourn.