



**City of Kingston
Report to Council
Report Number 26-063**

To: Mayor and Members of Council
From: Ian Semple, Commissioner, Transportation & Infrastructure Services
Resource Staff: Luke Follwell, Director, Engineering Services
Date of Meeting: February 17, 2026
Subject: Delegation of Authority with the Government of Canada, Province of Ontario and Municipalities for Infrastructure Work

Council Strategic Plan Alignment:

Theme: Policies & by-laws

Goal: See above

Executive Summary:

Timely coordination with the Government of Canada, the Province of Ontario, most commonly the Ministry of Transportation of Ontario (MTO), and municipalities is essential to deliver work on shared transportation corridors and structures in and around Kingston. Presently, even routine, budgeted road and bridge matters can require a Council report for each agreement, which can delay delivery and increase administrative effort.

Delegating authority to the Director, Engineering Services to approve federal, provincial, and municipal agreements, and related documents that are within approved budgets will streamline project delivery, reduce schedule risk, and maintain proper corporate controls.

Recommendation:

That Council delegate authority to the Director, Engineering Services to approve agreements and related documents with the Government of Canada, the Province of Ontario, including any ministry or agency, and municipalities that relate to the planning, design, repair, rehabilitation, reconstruction, maintenance or improvement of municipal and provincial roads, and road-related

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infrastructure, including planning studies, environmental studies, bridges, culverts, drainage, and associated works, provided that any costs to be incurred by the City in respect of such agreements are included in an approved budget, and that the City Clerk be directed to include such delegation of authority in future amendments to the Delegation of Authority By-law.

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Options/Discussion:

The City routinely collaborates with the Government of Canada, the Province of Ontario and neighbouring municipalities on projects involving federal, provincial, and municipal roads and associated infrastructure, including intersections, structures and drainage systems. These collaborations often require Specific Road Service Agreements, cost-sharing arrangements, or memoranda that establish roles, responsibilities, and reimbursement terms.

Near-term upcoming projects include but are not limited to:

- **Hwy 33/Bath Road – Sidewalk Installation and Repair:** Coordinating with the Province to fill a sidewalk gap and improve pedestrian infrastructure along a provincial corridor.
- **Hwy 38/Gardiners Road – Road Improvements:** Joint work to address pavement rehabilitation, lighting, and intersection upgrades.
- **Joyceville Road – Guiderail and Road Repairs:** Safety critical maintenance within the provincial right-of-way requiring cost sharing and timely approvals.
- **Queen Street – Storm Sewer Improvements:** Infrastructure upgrades impacting municipal drainage system crossing provincial lands and requiring inter-agency agreement.
- **Highway 401 – Interchange Planning and Environmental Studies:** A study regarding a potential new or upgraded Highway 401 interchanges between exit 599 (County Road 6/Wilton Road) and exit 611 (Highway 38/Gardiners Road) to support the location of Kingston's new regional hospital and potential west-end growth.
- **Burnt Hills Road – Right of Way Improvements:** Coordination with Parks Canada as they are planning to rehabilitate the Brass Point Bridge over the Rideau Canal. Following rehabilitation of the bridge structure, improvements will be made to the existing turnaround at the western limit of Burnt Hills Road to allow for a safe turnaround of City of Kingston maintenance vehicles as they can not traverse the narrow structure.

Historically, where explicit delegation has not existed, staff have prepared individual Council reports to obtain approval prior to execution of routine, budgeted agreements with federal, provincial, and municipal partners. This approach can delay project startup and reimbursement, particularly where agreements are needed to confirm cost recovery or to proceed with urgent repairs and safety-related works.

Financial Considerations

The proposed delegation of authority only applies where there is existing approved budget for the works associated with the agreement. In some cases, projects with other levels of government will be achieved through the cooperative purchasing and group buying provisions of the City's Procurement By-law.

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Other City of Kingston Staff Consulted:

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Exhibits Attached:

None